



Chesterton CE Primary School
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Headteacher: Mr Iain Horner

7th September 2020

Dear Parents/Carers,

We are planning to re-start Wrap-around care (Breakfast Club and Tree House) from Monday 14th September.

Chesterton School uses an online payment system called SCOPAY, which allows parents or carers to make payment by credit or debit card for all school purchases including school meals (if appropriate), educational visits and Wrap Around Care (Breakfast Club and Tree House). We also accept childcare vouchers and tax free childcare payments for Breakfast Club and Tree House; for more information please contact the school office.

Owing to current Covid restrictions, we will be adapting our booking system to give us more control on managing numbers and staffing levels. Please read the paragraph below carefully.

Both Breakfast Club and Tree House should now be pre-booked by the Wednesday night of the previous week. For example, parents wishing to use the clubs from 14th September should book online by Wednesday 9th September. Sessions must also be paid for in advance when making a booking. There is still the capacity to make a last minute booking by contacting the school office. However, once the system has settled down we will make a small administration charge for this, much the same as the current system we run for Tree House (please see Policy & Procedures document). Please note that we may need to limit numbers due to current restrictions.

Breakfast Club

The school Breakfast Club runs in the school hall every morning from 7.30 am. Children can have breakfast or not depending on their needs. The cost is £3.50 per session with breakfast or £3.00 without. Breakfast consists of a choice from cereal (lower sugar options), toast with a range of spreads (50/50 bread), bagels, fruit, fruit juice, natural yoghurt and milk. A range of games and activities are available for the children. The children will be divided into two groups: Lower School (Maple, Beech and Ash) and Upper School (Apple and Oak), so please be aware that the children will be on different sides of the hall. There is not the staffing capacity or space to operate in separate locations or to split into three groups. Because of the new booking system, we can review this on a weekly basis.

The hall doors will be opened at 7.30am. Please be prepared to wait if you arrive with your child(ren) before then as staff need to set up.

Tree House After School Club

The Tree House, based in the school hall every day, is open to all year groups after school until 5.45pm. The cost is £6.00 from 3.15-4.30pm or £11.00 from 3.15-5.45pm. **Due to previous low uptake on Fridays, this session will now finish at 4.30 pm.** There will be a range of activities available but we are currently unable to offer our usual timetable of activities, so the club will be purely for parents who need after-school care. Depending on

the weather, children may be outside for part of the session. A light snack is also provided. In time, we will look to resume a programme consisting of different activities each day. Please be aware that it will not be possible to group the children at Tree House.

We have updated our Wrap-around care policy and procedures and attach them for your information. They are also available on the school website.

A registration form must be completed before any child can attend the Breakfast Club or Tree House After-School Club, a copy of which is available from the school office and on the school website. Once registered, sessions can be booked and paid for online.

Feel free to contact us with any questions that you may have and how they affect your specific circumstances.

Kind regards,

Mr Horner, Mrs Durham and Mrs Pull.

