



Chesterton CE Primary School
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Headteacher: Mr Iain Horner

Wrap Around Care Lead - Person Specification

	Essential	Desirable
Experience	<ul style="list-style-type: none"> • Experience of leading a wrap-around provision, or similar environment, including managing a team of staff. • Experience of working with children, and providing high quality play opportunities that meet their developmental needs. • Experience of managing challenging behaviour in work with children. • Experience of working as part of a team. 	<ul style="list-style-type: none"> • Knowledge of 'safer recruitment' procedures. • Knowledge and understanding of the Early Years Foundation Stage and requirements of the Ofsted Childcare Register. • Training and experience related to the inclusion of disabled children in a play setting.
Qualifications	<ul style="list-style-type: none"> • Paediatric First Aid certificate or evidence of commitment to achieve this before taking up the post. • Food safety/hygiene qualification at Level 1 or above, <u>or a commitment to complete this within 1 month of recruitment.</u> • Training in safeguarding children at Generalist level as defined by the Oxfordshire Safeguarding Children Board, <u>or a commitment to complete this within 1 month of recruitment.</u> 	<ul style="list-style-type: none"> • Level 3 Diploma in Playwork (or equivalent). • A minimum of 4 GCSE subjects at Grade C/4 or above (including English and Maths) • Further job-specific training or qualifications.
Abilities and Personal Qualities	<ul style="list-style-type: none"> • Enthusiasm, energy, creativity and a good sense of humour. • Effective communication skills, with the ability to inform, inspire and motivate children and staff, and provide oral feedback to school, professionals and parents/carers. • Ability to use own initiative, problem-solve and make efficient use of resources. • Relevant management and organisation skills, including staff management. 	<ul style="list-style-type: none"> • Ability to advise parents/carers on sources of financial support for childcare. • Experience in report writing and keeping financial records, using ICT where appropriate.

	<ul style="list-style-type: none"> • Understanding of what constitutes high quality childcare and commitment to provide this. • Ability to ensure that the rights of children and adults are respected and promoted, and that discriminatory attitudes, behaviour or practices are challenged. • Commitment to own professional development and that of colleagues. 	
Training	<ul style="list-style-type: none"> • Willingness to attend training courses relevant to the position. • Ability to occasionally attend meetings/events outside normal hours of work for this post. 	<ul style="list-style-type: none"> • Have attended OCC training courses relevant to the role.
Confidentiality	<ul style="list-style-type: none"> • Ability to receive and process confidential information appropriately. • Ability to maintain confidentiality at all times. 	